



# ALGA

Association of Local Government Auditors



## **“Unlocking Audit Tools and Treasures”**

**26th Annual Conference of the Association of Local Government Auditors**

**May 5-6, 2014 – Tampa, Florida**

**Tampa Marriott Waterside Hotel and Marina**

# Continuing Professional Education

## ALGA ANNUAL CONFERENCE

**CPE:** Up to 15 credits

**Participant Learning Objectives:** Following this training, attendees will be able to:

- Apply practical skills learned through case studies from peers.
- Apply strategies for remaining objective in a professional setting affected by the political environment.
- Identify and discuss new guidance and standards as they apply to local government auditing.
- Define leadership strategies to implement once back on the job.

## PEER REVIEW WORKSHOP

**CPE:** Up to 8 credits

**Participant Learning Objectives:** Following this training, attendees will be able to:

- Prepare for or conduct an ALGA peer review.

## CGAP WORKSHOP

**CPE:** Up to 12 credits

**Participant Learning Objectives:** Following this training, attendees will be able to:

- Develop strategies for passing the Certified Government Auditing Professional (CGAP) Certification

## HOW TO PROJECT STRONG, SOUND LEADERSHIP SKILLS

**CPE:** Up to 4 credits

**Participant Learning Objectives:** Following this training, attendees will be able to:

- Evaluate, coach and motivate audit team members.
- Manage conflict among audit team members.
- Effectively manage project budgets and timelines.
- Communicate with officials and the media about local government audits.

## INVESTIGATIONS FUNDAMENTALS

**CPE:** Up to 4 credits

**Participant Learning Objectives:** Following this training, attendees will be able to:

- Apply valuable techniques for fraud investigations.
- Identify key resources necessary for conducting successful investigations

The following will apply to all conference sessions and workshops:

**Level of Knowledge:** Overview

**Education or Experience Prerequisite:** None; government auditors of all levels, and other interested parties are encouraged to attend.

**Advance Preparation:** No advance preparation is required.

**Delivery Method:** Group-Live



The Association of Local Government Auditors is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be addressed to the National Registry of CPE Sponsors, 150 Fourth Avenue North, Suite 700, Nashville, TN, 37219-2417 or by visiting the web site: [www.nasba.org](http://www.nasba.org).

## 2014 ALGA Conference Committee

### Corrie Stokes, Chair

Deputy City Auditor, City of Austin (TX)

### Paige Alderete

Deputy City Auditor, City of Oakland (CA)

### Tanya Baize

Senior Auditor, Jackson County (OR)

### Damien Berahzer

Audit Manager, City of Atlanta (GA)

### Gary Chapman

Senior Auditor, City of Tampa (FL)

### Jeffrey Griffiths

Auditor General, City of Toronto (ON)

### Ross Tate

County Auditor, Maricopa County (AZ)



## Message from the Conference Chair

### Ahoy ALGA Members and Friends!

The Association of Local Government Auditors invites you to attend this year's premiere educational and networking event for local government auditors, the 26th annual ALGA conference in Tampa Bay, Florida. This brochure summarizes what the ALGA conference and the Tampa area have to offer you as a conference attendee. The conference will offer thought-provoking conference sessions and valuable networking opportunities, so make your plans now to meet us at the magnificent Tampa Marriott Waterside Hotel on May 5-6 for an event to remember.

In line with the conference theme, "Unlocking Audit Tools and Treasures," the conference includes sessions on topics that interest and impact the local government auditing community. General sessions will include Governing columnists Katherine Barrett and Richard Greene presenting on what keeps government auditors up at night; lively presenter Ben Thompson on bringing new auditors on board; a COSO board member on revisions to their internal control framework; and a panel of auditors from across North America on auditing in a political environment. Concurrent sessions will run the audit tools and treasures gamut including audit-to-go type sessions on a wide array of audit topics, a panel on conducting fraud investigations, presentations on new audit industry guidance, and sessions highlighting how to conduct high-impact audits with fewer resources.

The conference will provide ample opportunities for you to network with your peers and our conference exhibitors, and on Monday night you can even network in the presence of sharks during our event at the Florida Aquarium. Plus, as an additional benefit this year, ALGA will debut a mobile app for the conference that will put conference materials, an attendee listing, and sponsor information at your fingertips.

For those interested in additional training hours, we are also offering pre- and post-conference workshops covering peer review, audit leadership, and investigation fundamentals. This year we are also partnering with the IIA's American Center for Government Auditing to offer a 12-hour review course (pre- and post-conference) for those of you interested in becoming a Certified Government Auditing Professional (CGAP).

Outside the conference activities, Tampa Bay offers a rich experience to visitors with plenty to do and see—on land or on water—whether it's exploring nearby museums, zoos, the Port of Tampa, or any of Tampa's nine entertainment districts.

Join us by registering today so you can unlock a host of audit tools and treasures, not to mention the historic and cultural treasures you will discover in Tampa Bay.

Arrrr,

A handwritten signature in blue ink, appearing to read "C Stokes", written over a light blue dotted background.

Corrie Stokes  
2014 Conference Chair

# Conference Agenda

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## Saturday, May 3

8:30 a.m. – 5:00 p.m.  
ALGA BOARD MEETING

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8:30 a.m. – 5:00 p.m.  
PEER REVIEW COMMITTEE MEETING

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## Sunday, May 4

8:00 a.m. – 4:30 p.m.  
PRE-CONFERENCE WORKSHOP

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### Peer Review Workshop

Members of the Peer Review Committee will teach you how to prepare for or conduct peer reviews based on U.S. GAO Government Auditing Standards (Yellow Book), 2011 Revision. In addition to information on peer review preparation and performance, the workshop will include exercises and case studies that will help participants gauge their own readiness for peer review participation. There is limited seating so sign up early for this popular workshop! The workshop will include a continental breakfast and lunch.

- **Paul Geib**, Performance Audit Manager, Milwaukee Public Schools (WI)
- **Kathy Knox**, Director of Audit, LA County Metro Transportation Authority (CA)

8:00 a.m. – 4:30 p.m.  
PRE-CONFERENCE WORKSHOP

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### Certified Government Auditing Professional (CGAP) Certification Review Course, Part 1 of 2

Join long-time CGAP review course instructor Tom O'Connor for this 12-hour review course to prepare for taking the exam to obtain the CGAP certification. The course will follow a structured approach to covering the sections of the CGAP exam, provide test taking tips, and cover frequently asked questions. This course is being offered through a partnership between ALGA and the IIA's American Center for Government Auditing (ACGA). The workshop will include a continental breakfast and lunch.

Part 2 of this two-part workshop will be held on Wednesday, May 7. Registration for this workshop includes both sessions.

- **Tom O'Connor**, Consultant and Trainer in Governmental Auditing

5:00 – 6:30 p.m.  
WELCOME RECEPTION (see page 7 for details)

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## Monday, May 5

7:00 – 8:15 a.m.  
BREAKFAST

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8:15 – 8:30 a.m.  
WELCOME AND OPENING REMARKS

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- **Mayor Bob Buckhorn**, City of Tampa (FL)
- **Bill Greene**, City Auditor, City of Phoenix (AZ), ALGA President

8:30 – 9:45 a.m.  
GENERAL SESSION

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### GS#1. Auditing in a Political Environment

This panel of elected and appointed chief audit executives from jurisdictions around the country will discuss hot topics such as dealing with pressure and maintaining objectivity and independence in a highly political environment.

- **Leif Engstrom**, City Auditor, City of Albany (NY)
- **Jeffrey Griffiths**, Auditor General, City of Toronto (ON)
- **Eduardo Luna**, City Auditor, City of San Diego (CA)
- **Courtney Ruby**, City Auditor, City of Oakland (CA)

*Moderator: Mike Taylor*, Director of Internal Audit, County of Hanover (VA)

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10:00 – 10:50 a.m.  
CONCURRENT SESSIONS

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### CS#1. A One-Day Performance Audit

The city auditor and one-person audit shop for Lawrence, Kansas, will present his experience with an attempt at completing a performance audit in a day. Is it possible? Can it meet Government Auditing Standards? Can it survive a peer review? Can we learn lessons to improve audit productivity in general?

- **Michael Eglinski**, City Auditor, City of Lawrence (KS)

### CS#2. Auditing Personnel Processes

Human resource audits generally audit against accepted criteria like civil service rules and agreements. Find out how the City of San Jose Auditor's Office pushed the envelope and questioned accepted criteria, potentially saving the city millions of dollars.

- **Sharon Erickson**, City Auditor, City of San Jose (CA)
- **Michael Houston**, Program Performance Auditor, City of San Jose (CA)
- **Jazmin LeBlanc**, Program Performance Auditor, City of San Jose (CA)
- **Gitanjali Mandrekar**, Program Performance Auditor, City of San Jose (CA)

### CS#3. Enterprise Risk Management for Governments

This session will include a discussion on the background of ERM, implementation approach and value, and pitfalls to avoid. Through our discussion, participants will gain an understanding of the purpose of ERM, an awareness of enterprise- versus process-level risks, risk events, and the relationship between risk and control maturity.

- **Scott McKay**, Partner and National Leader, Risk Advisory Services, Cherry Bekaert LLP

11:05 – 11:55 a.m.  
CONCURRENT SESSIONS

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### CS#4. Non-Audit Services and GAGAS Compliance

In 2013, the ALGA Board formed a working group comprised of members from the Professional Issues Committee, the Peer Review Committee, and the Advocacy Committee to develop guidance for ALGA members regarding conducting non-audit services in compliance with the Yellow Book. Hear from the working group about their task and the guidance developed to date.

- **Harriet Richardson**, Audit Manager, City of Berkeley (CA)
- **Amanda Noble**, Deputy City Auditor, City of Atlanta (GA)
- **Stan Sewell**, City Auditor, City of Chattanooga Internal Audit Department (TN)

*Moderator: Craig Kinton*, City Auditor, Dallas (TX)

## CS#5. Knighton Gold Award Winner - Small Shop

The winner of the 2013 Knighton Gold Award in the Small Shop category will present the audit and discuss any innovative techniques or unique approaches applied to the project.

## CS#6. Capital Projects Audits - Trying to Add Value

Capital project/construction audits generally involve a significant expenditure of resources. Auditing them “as the construction occurs” rather than “post-audit” may provide additional value through the identification and resolution of issues earlier rather than later and/or through assurance to management and officials that the projects are on target. Setting the scope in many such audits can be challenging. This session will address two such audits recently conducted by the Office of the City Auditor in Tallahassee.

- **Bert Fletcher**, City Auditor, City of Tallahassee (FL)

**11:55 – 12:45 p.m.**

## LUNCH

**12:45 – 1:10 p.m.**

## AWARDS PROGRAM & PEER REVIEW RECOGNITION

**1:15 – 2:30 p.m.**

## GENERAL SESSION

### GS#2. What Keeps Local Government Auditors Awake at Night?

Based on interviews with local auditors, over two decades and covering state and local government, Barrett and Greene will explore the challenges confronting the profession and a variety of ways in which localities have confronted them. This presentation will be deeply rooted in the real world of local government auditors and put a strong emphasis on input from the audience.

- **Katherine Barrett**, Columnist, *Governing*
- **Richard Greene**, Columnist, *Governing*

**2:45 – 4:00 p.m.**

## CONCURRENT SESSIONS

### CS#7. Investigation Topics Roundtable

Whether your shop has a long-standing investigative function, a new investigative function, conducts investigations alongside audits, or is considering starting such a function, this panel of audit shops with new and well-established investigations functions will cover various investigative topics such as transparency in investigation reports, investigation processes and protocols, interview tactics, handling criminal allegations/findings, and other similar topics as determined by the panelists.

- **Amy Messer**, Assistant City Auditor, City of Dallas (TX)
- **Carmelina DiMondo**, Forensic Unit Director, City of Toronto (ON)
- **Steve Flaherty**, Audit Manager, City and County of San Francisco (CA)

*Moderator: Jason Hadavi*, Chief of Investigations, City of Austin (TX)

### CS#8. Data Analytics: A Core Competency in the New Millennium

Interrogating data to gain insights into actions, good or bad, has progressed to an everyday task of professional auditors and fraud investigators. By looking at events occurring in other organizations as reported in the news, this session will provide the base point to help you answer the question: Would your analytical skills have found that issue if it were happening in your company right now?

- **Donald E. Sparks**, Vice President, Audimation Services Inc.
- **Christopher Peters**, Founder, GPS Consultants, LLC

### CS#9. Auditing Environmental Sustainability

With the increasing concerns about the risks and costs of global warming, an opportunity exists for the audit profession to have increased impact through environmentally focused audits. Using several real-life audit cases to illustrate key points, this session will discuss how auditors can plan for and execute high-impact performance audits that include environmental sustainability objectives with a focus on how auditors with no specific environmental training can effectively conduct these types of audits. Additionally, the session will provide tips and tools for how to best present highly technical results and “lessons learned” regarding risks associated with conducting these types of audits.

- **Kip Memmott**, Director of Audit Services, City and County of Denver (CO)
- **Chris Wedor**, Audit Supervisor, City and County of Denver (CO)
- **Katja Freeman**, Lead Auditor, City and County of Denver (CO)
- **Emily Owens**, Senior Auditor, City and County of Denver (CO)

**4:10 – 5:00 p.m.**

## CONCURRENT SESSIONS

### CS#10. Peer Review Panel

Four members of the Peer Review Committee will be on hand to answer your questions on the peer review process, provide guidance on compliance issues, and offer advice on how to prepare for and pass a peer review. If you would like to submit your questions in advance, please email them to Gary. Chapman@tampagov.net.

- **Gary Chapman**, Senior Auditor, City of Tampa (FL)
- **Beth Breier**, Audit Manager, City of Tallahassee (FL)
- **Kelly Hammond**, Acting Director, Frederick County Internal Audit Department (MD)
- **Stan Sewell**, City Auditor, City of Chattanooga Office of Internal Audit (TN)

### CS#11. Audits To Go

Hear from ALGA member shops about four successful audits that could be applied to create impact across a variety of environments. Handouts will include resources that can help you jumpstart these projects in your jurisdiction.

*Moderator: Kymber Waltmunson*, County Auditor, King County (WA)

# Conference Agenda

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## CS#12. Introducing the IIA's American Center for Government Auditing (ACGA)

The Institute of Internal Auditors launched the ACGA in March 2014 to advance the professional practice of auditing in the public sector by delivering high-quality, low-cost professional development, networking opportunities, and thought leadership. This interactive session will cover the goals and objectives of the ACGA, how the ACGA and ALGA can work together, and the opportunities for ALGA members to get involved.

- **Jim Pelletier**, Director of Government Services, The Institute of Internal Auditors

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6:30 – 9:00 p.m.

RECEPTION AT THE FLORIDA AQUARIUM (see page 7)

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## Tuesday, May 6

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7:00 – 8:00 a.m.

BREAKFAST

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8:00 – 8:30 a.m.

BUSINESS MEETING

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8:30 – 9:45 a.m.

GENERAL SESSION

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## GS# 3. Meet the New ICIF: Revisions to COSO's Internal Control Integrated Framework

The 2013 COSO Internal Control Integrated Framework (ICIF) replaces the widely used 1992 framework. Hear from a COSO board member on how the revised framework leverages the core elements of the earlier framework while providing enhancements to enable effective and efficient use of the framework. This session will include highlights of major changes and thoughts on how revisions may affect government auditors.

- **Sandra B. Richtermeyer**, COSO Board Member and Chair of the Department of Accountancy and Business Law at Xavier University

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10:00 – 10:50 a.m.

CONCURRENT SESSIONS

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## CS#13. How to Complete Your Audits More Quickly with Leadership Skills

Receive tips on what you as a senior supervisor can do to ensure that the products of audits for which you are responsible are of high quality and completed in a timely manner. Learn specific actions you can take in the planning and reporting phases that will boost productivity, keep work on track, and help eliminate time-consuming rework.

- **Mark E. Gebicke**, Government Audit Training Institute (GATI)

## CS#14. Limited Scope Audits and Assessments of Key Functions Across City Departments

The City and County of San Francisco audit organization successfully implemented a rotational series of limited audit assessments of cash handling, payroll, and contracting practices across the city's 50 departments to ensure effective controls are in place while expanding audit coverage and maximizing the audit organization's resources. This session will provide insights into designing a successful limited scope audit program using best practices that can be deployed across various key business processes.

- **Tonia Lediju**, Director of Audits, City and County of San Francisco (CA)
- **Irella Blackwood**, Audit Manager, City and County of San Francisco (CA)

## CS#15. Knighton Gold Award Winner - Medium Shop

The winner of the 2013 Knighton Gold Award in the Medium Shop category will present the audit and discuss any innovative techniques or unique approaches applied to the project.

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11:05 – 11:55 a.m.

CONCURRENT SESSIONS

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## CS#16. Toronto Police Investigations of Sexual Assault Audit and Update

Toronto will discuss their decade-long audit journey stemming from a case where a woman was sexually assaulted and later successfully sued the Toronto Police Service for negligence in its handling of her assault. The Auditor General completed an audit of Toronto's sexual assault investigations process and will discuss the impact of the audit, difficulties encountered, their experience working with the police, and how they engaged women's groups and consulted sexual assault victims during the audit.

- **Jeff Griffiths**, Auditor General, City of Toronto (ON)
- **Jane Ying**, Senior Audit Manager, City of Toronto (ON)

## CS#17. School Audits To Go

Hear how two school district auditors have audited topics such as Employee Overpayments and Ticket Management and take away ideas to apply in your own district or entity.

- **Paula Ward**, Chief Internal Auditor, Washoe County School District (NV)
- **Theresa Weatherman**, School Board Auditor, Fairfax County Public Schools (VA)

## CS#18. Procurement and Contracting Audits

This session will discuss best practices from a procurement and contracting audit standpoint and provide suggestions for auditing the procurement, contracting, and vendor performance processes. In addition, we will identify components of procurement solicitation packages that will help to mitigate risks for project sponsors and funding agencies and define the different tools, methods, and techniques for auditing contracts and vendor performance.

- **Bert Nuehring**, Partner, Crowe Horwath
- **Mark Maraccini**, Partner, Crowe Horwath
- **Evan Lukic**, County Auditor, Broward County (FL)

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11:55 – 1:05 p.m.

LUNCH

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1:10 – 2:25 p.m.

GENERAL SESSION

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## GS# 4. Office Culture and Onboarding

The King County Auditor's Office underwent a great deal of change in 2013. A number of senior staff retired including the auditor and long-time office manager. In order to manage this transition, they took steps to identify their current office culture and recognize ways to improve this culture in order to successfully integrate a number of both new and experienced auditors into their office. Ben will discuss the steps taken as part of this effort.

- **Ben Thompson**, Deputy County Auditor, King County (WA)

2:45 – 4:00 p.m.

## CONCURRENT SESSIONS

### CS#19. Emergency Communications Audits: Recommending Changes to Critical Services from Response Times to Training and Supervision

9-1-1 emergency calls can be critical, life-or-death events. 9-1-1 response rates and call handling are crucial metrics governments track as core public services. Atlanta and Portland reported recently on their cities' emergency communications -- you'll learn what they found on issues ranging from call-taker training and supervision to staffing levels and response times. The session will equip attendees with examples and tools they can consider in their jurisdictions.

- **Stephanie Jackson**, Performance Audit Manager, City Auditor's Office, Atlanta (GA)
- **Drummond Kahn**, Director of Audit Services, City Auditor's Office, Portland (OR)
- **Christopher Armstead**, Senior IT & Compliance Auditor, City of Atlanta (GA)

### CS#20. Internal Controls: GAO's New Green Book and the New COSO Model

Hear from the Professional Issues Committee on the GAO's recently updated Standards for Internal Control in Government (the Green Book) and its relationship to the Committee on Sponsoring Organizations' (COSO's) latest internal control framework. A special guest from GAO may also join us for this session.

- **Larry Stafford**, Senior Management Analyst, Clark County (WA)
- **Harriet Richardson**, Audit Manager, City of Berkeley (CA)

### CS#21. Successful Implementation of Continuous Controls Monitoring

The concept of continuous controls monitoring sounds promising, but how does it actually work in real life? This presentation will cover the basic components of building a continuous controls monitoring program, along with the business considerations involved in putting the program in place; the key phases and tasks involved during the implementation process; and the lessons learned.

- **Mady Cheng**, Senior Auditor, County of San Diego
- **Franco Lopez**, Senior Auditor, County of San Diego

4:10 – 5:00 p.m.

## CONCURRENT SESSIONS

### CS#22. Small Audit Shop Roundtable

Are you in a small audit shop and struggling with things such as report and working paper review, audit scope, or standards compliance? Use this opportunity to discuss with other small shop auditors.

*Moderator:* **David Givans**, County Internal Auditor, Deschutes County (OR)

### CS#23. Study of Performance Auditing in U.S. and Canadian Cities

Hear from the authors of an IIA research foundation report that examined the prevalence of performance auditing in U.S. and Canadian cities, barriers to effective performance auditing, and best practices for mitigating such barriers.

- **Ron Foster**, Internal Audit and Risk Management Consultant
- **Tom O'Connor**, Consultant and Trainer in Governmental Auditing

### CS#24. Knighton Gold Award Winner - Large Shop

The winner of the 2013 Knighton Gold Award in the Large Shop category will present the audit and discuss any innovative techniques or unique approaches applied to the project.

5:00 p.m.

## ALGA BOARD MEETING

## Wednesday, May 7

8:00 a.m. – 12:00 p.m.

## POST-CONFERENCE WORKSHOP

### How to Project Strong, Sound Leadership Skills

Acquire the knowledge and skills you need to be an outstanding leader, one who can influence audit teams to boost productivity and achieve positive results. Learn leadership skills that will help you ensure that your staff produce quality audit products that meet user needs and do so on time and within budget. Also, learn how to communicate with responsible officials and the media; how to evaluate, coach, and motivate team members; and how to manage conflict. Continental breakfast will be provided.

- **Mark E. Gebicke**, Government Audit Training Institute (GATI)

8:00 a.m. – 12:00 p.m.

## POST-CONFERENCE WORKSHOP

### Investigations Fundamentals

This half-day workshop will provide auditors and investigators with detailed insights on the key portions of the investigative process and investigations-related issues. Significant discussion will focus on critical topics such as interviewing techniques, investigative planning, basic investigative practices, report writing, and other similar topics. Related items such as allegation referrals, investigative performance measurement, and successful collaboration approaches will be discussed as well. Examples of these methods and approaches will be discussed/demonstrated exhibiting successes and failures for participants to learn from. Continental breakfast will be provided.

- **Jason Hadavi**, Chief of Investigations, City of Austin (TX)

8:00 a.m. – 12:00 p.m.

## POST-CONFERENCE WORKSHOP

### Certified Government Auditing Professional (CGAP) Certification Review Course, Part 2 of 2

This half-day session is part two of two, and will conclude the CGAP training begun by some on Sunday, May 4. Continental breakfast will be provided.

- **Tom O'Connor**, Consultant and Trainer in Governmental Auditing

## Conference Hotel & Transportation Information



Top: the Tampa Marriott Waterside offers visitors a lovely oasis;  
bottom: attendees will arrive at the bustling Tampa International Airport.

### The Tampa Marriott Waterside

The Tampa Marriott Waterside is offering a special rate of \$93/night plus applicable taxes. To reserve your room, call (888) 789-3090 and ask for the ALGA Annual Conference rate. To reserve your room online, visit [https://resweb.passkey.com/resweb.do?mode=welcome\\_ei\\_new&eventID=10908522](https://resweb.passkey.com/resweb.do?mode=welcome_ei_new&eventID=10908522).

**The cutoff date for this rate is April 2, 2014.** After this date, rooms will be offered on a space and rate available basis only.

### Overflow Hotel Information

A block of overflow rooms is being held at the Embassy Suites Hotel located next door to the Marriott Waterside Hotel. The rate at the Embassy Suites is the government rate of \$99/single and \$109/double plus tax. To book a room at the Embassy Suites, call (800) 362-2779 and ask for the ALGA conference rate. **The cutoff date for these rooms is April 11, 2014.**

### Getting There

The Tampa Marriott Waterside is located 7.5 miles away from **Tampa International Airport (TPA)**. Shuttle services is provided by Super Shuttle at a rate of \$13/per person. Taxi service is also available at a flat rate of \$25 for up to four passengers.



Shown left to right: the world-famous Columbia Restaurant (image courtesy of Columbia Restaurant), an exterior view of the Tampa Marriott Waterside, and the beautiful Skyway Bridge.

### Sunday Night Welcome Reception – 5:00 - 6:30 p.m.

Catch up with old friends or meet new ones at the **Sunday night welcome reception**. The reception will be held at the Tampa Marriott Waterside Hotel. Stop by and have refreshments with other ALGA conference attendees before retiring to your room or heading out to dinner.

### Monday Night at the Florida Aquarium – 6:30 - 9:00 p.m.

Our Monday night event will be held at the fabulous **Florida Aquarium** where you will enjoy many vibrant and eye-catching exhibits including a 34-foot wide panoramic window of the coral reef, a replica of the actual Sherwood Forest coral reef in Tortugas. More than 2,300 fish including moray eels, tarpon, angelfish and queen trigger fish call this 500,000 gallon exhibit home.

There will be food stations and beverages available throughout the exhibits.

The Florida Aquarium is conveniently located a short distance along the Channel Riverwalk from the Tampa Marriott Waterside Hotel.

An exhibit from the Florida Aquarium, site of ALGA's Monday night reception.



# General Information

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## Parking

Valet parking for overnight guests is \$23.00 plus tax (with unlimited in and out privileges). The daily parking is \$13.00. Self parking is available in the parking garage across the street from the Tampa Marriott Waterside Hotel. The garage is owned by the city and the cost is \$9.95 per day.

## Dress Code

Appropriate dress for the conference and workshops is business casual. Meeting rooms can be cool so be sure to bring along a light jacket or sweater. Feel free to wear casual clothes to both the Sunday and Monday night events.

## Weather

Average temperatures in Tampa in May range between 85 degrees for daytime highs to the low 70's for evening lows.

## Session Handouts

Presentation handouts will not be provided at the conference. Handouts (when available) will be posted at [www.algaonline.org](http://www.algaonline.org) prior to the conference. Please download and print them out before you come to the conference if you wish to have hard copies onsite. Alternatively, you can save paper by accessing session handouts and other conference materials through ALGA's new mobile app for the conference (see below for additional information).

### *Mobile App: Crowd Compass*

In 2014, ALGA will debut a mobile app for the conference that will put conference materials, an attendee listing, and sponsor information at your fingertips on your laptop, tablet, or smartphone. Info on how to access the mobile onsite app will be provided prior to the conference.

## Questions

For more information regarding ALGA's administrative policies, contact ALGA Member Services at (859) 276-0686.

## Refund and Complaint Policy

Full refunds are available for cancellations on or before April 20. Refunds of 50 percent will be allowed for cancellations on or before May 3. After May 3, no refunds will be granted. Substitutions are always permitted. Complaints may be directed to ALGA Member Services, 449 Lewis Hargett Circle, Suite 290, Lexington, KY 40503, (859) 276-0686.



Shown left to right: sunrise over Tampa; Ybor City, one of Tampa's top tourist destinations; and one of Tampa's many outdoor dining options.

## Click Here Now to Register!

Our online registration process is fast and simple.

Once you have successfully logged into the system, you can register for the conference and choose the concurrent sessions you wish to attend by following the instructions. After you have registered and chosen a payment option, you will receive an e-mail confirming that you are registered and paid (an option to “pay later” is also available when you check out).

If you are registering someone else or having someone else register you, note that the login ID and password are those of the person attending the conference.

## How to Register

1. Visit <https://nasactdata.nasact.org/ALGA/etrakWebApp/login.aspx>
2. Log in to the registration system. Your login ID is your e-mail address. Your password is your last name (first letter capitalized). If you are registering for the first time online, click on “Create an Account” and fill in all of the appropriate information. You will only need to do this one time—the secure system will retain this information for use in future visits.
3. Click on “Register Now” next to the ALGA 2014 Annual Conference.
4. Register for the conference following the instructions provided.
5. Check-out options exist to pay at the end of the process or pay later.

**Questions?** If you have questions or encounter any difficulties when you register using the online system, please call ALGA Member Services at (859) 276-0686.

## Registration Fees

### Pre- and Post-Conference Workshops

- May 4 Conducting an ALGA Peer Review: \$270
- May 4 & May 7 CGAP Certification Review Course: \$400
- May 7 How to Project Strong, Sound Leadership Skills: \$135
- May 7 Investigations Fundamentals: \$135

### Conference: May 5-6, 2014

- Member: \$450
- Non-Member: \$550
- Guest: \$120 (includes Sunday night reception and Monday night dinner)

## Board of Directors - 2013-14

**Bill Greene, President**

City Auditor  
City of Phoenix (AZ)

**David Givans, Treasurer**

County Internal Auditor  
Deschutes County (OR)

**Kymber Waltmunson, Secretary**

County Auditor  
King County (WA)

**Corrie Stokes, President-Elect**

Deputy City Auditor  
City of Austin (TX)

**Drummond Kahn, Past President**

Director of Audit Services  
City of Portland (OR)

**Tina Adams**

Senior Auditor  
City of Charlotte (NC)

**Craig Kinton**

City Auditor  
City of Dallas (TX)

**Pamela Weipert**

Manager  
Oakland County (MI)

**Carmelina DiMondo**

Director, Forensic Unit  
City of Toronto (ON)



# ALGA

### 2014 ALGA Annual Conference

**Association of Local Government Auditors**

May 5-6, 2014 - Tampa, Florida  
Tampa Marriott Waterside Hotel & Marina

**ALGA Member Services**

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